

**POLICY ON RELATED PARTY TRANSACTIONS**  
**OF**  
**JMC PROJECTS (INDIA) LIMITED**

**(With effect from October 1, 2014)**

**Implementation / monitoring: Audit Committee**

**Facilitation: CFO and Company Secretary**

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**JMC PROJECTS (INDIA) LIMITED**  
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## 1. PURPOSE

This Policy is framed as per requirement of Clause 49 of the Listing Agreements and with intention to set process for approval, reporting, materiality and dealing with Transactions between the JMC and its Related Parties.

The Audit Committee and the Board of the Company adopts this Policy and procedures with regard to Related Party Transactions, in compliance with the requirements of Listing Agreements and applicable statutory provisions, in order to ensure the compliance and procedural fairness in dealing with Related Parties.

## 2. DEFINITIONS

- (a) **“Act”** means the Companies Act, 2013, and Rules made thereunder, as may be clarified, amended, reenacted and for the time being in force.
- (b) **“Board”** means Board of Directors of the JMC for the time in force.
- (c) **“Company”** or **“JMC”** means “JMC Projects (India) Limited”, having CIN L45200GJ1986PLC008717.
- (d) **“Committee”** or **“AC”** or **“Audit Committee”** means “Audit Committee” of the Board of the JMC, as may be reconstituted by the Board and as may be subsist from time to time.
- (e) **“Director”** means person appointed as Director on the Board of the JMC pursuant to the applicable provisions of the Companies Act 2013.
- (f) **“KMP”** or **“Key Managerial Personnel”** means person as defined in Section 2(51) of the Act and includes person appointed as a Chief Executive Officer, Managing Director, Whole-time Director, Chief Financial Officer and Company Secretary.
- (a) **“Listing Agreements”** means Listing Agreements entered into by the JMC with the Bombay Stock Exchange Ltd (BSE) and National Stock Exchange of India Limited (NSE), as may be amended from time to time and as applicable to the JMC.
- (b) **“Policy on Related Party Transactions** or **“this Policy”** or **“RPT Policy”** means this Policy as approved by the Audit Committee and the Board of the Company, as amended from time to time and also considered/covered policies viz (a) Policy on Materiality and Dealing with Related Party Transactions, and (b) Policy on determining material subsidiary.

- (c) **“Related Party Transaction”** or **“RPT”** or **“Transaction”** means transaction involving transfer of resources, services or obligations between the Company and Related Party, regardless of whether a price is charged and shall be construed to include single transaction or a group of transactions in a contract or arrangement.
- (d) **“Related Party”** or **“RP”** means the following shall be considered as such.
- (i) entity/related party under Section 2(76) of the Companies Act, 2013.
  - (ii) Entity/related party under the accounting standards as applicable to the Company.
- (e) **“RPT Process”** means procedure and systems as may be prescribed by the Audit Committee, if it deems necessary in relation to compliance with this Policy and applicable law.
- (f) **“Senior Management”** means members of core management team, members of management, KMP, person in charge of functions of accounts, finance and taxation, functional heads and Business Unit Heads.
- (g) Unless the context require otherwise, words importing the singular include the plural and *vice versa* and pronouns importing a gender include each of the masculine, feminine and neuter genders and shall be interpreted in the wide sense in spirit of this Policy.
- (h) Any term not defined in this Policy shall have the same meaning assigned to it under the Listing Agreements, SEBI Regulations and under the Act, Accounting Standards and applicable laws, to the extent relevant in connection with this Policy.

### **3. EFFECTIVE DATE OF THE POLICY**

This Policy shall come in to effect from October 1, 2014. The Policy shall be applicable to prospective Transactions with Related Parties.

### **4. DEALING WITH RELATE PARTY TRANSACTIONS**

While approving the Related Party Transactions, the Audit Committee and the Board shall keep in view and guided by the following aspects with fair weightage.

- a) Ensure fairness in the conduct of Related Party Transactions.

- b) Pricing or basis to arrive on pricing should be at relevant market conditions or on arm's length basis, unless the same is justified by the management and with reasons recorded keeping in view strategic business plan or medium to long term benefits expected to JMC.
- c) Terms of Related Party Transactions should be in overall interest of the JMC or meet the business requirements of the JMC.
- d) Proposal of Related Party Transactions should be discussed and deliberated keeping in mind relevant details, material terms and long term business interest of the JMC.
- e) Range, quantity, quality, experience, technical knowhow and competency of Related Parties and future plan and prospective business requirement of the JMC.
- f) Practice being followed in similar industry and sector specific requirement, to the extent known.
- g) Related Party Transactions should be in compliance with the applicable statutory provisions with appropriate disclosures and transparency to ensure good governance.

## **5. MATERIALITY OF RELATED PARTY TRANSACTION**

### **5.1 Materiality of RPT**

Transaction with any Related Party shall be considered as "Material Related Party Transaction", if the Transaction or Transactions to be entered into individually or taken together with previous transactions during a financial year, exceeds 10% percent of the annual consolidated turnover of the JMC as per the last audited financial statements of the JMC.

### **5.2 Approval for Material Transactions**

All "Material Related Party Transactions" shall require approval of the shareholders of the JMC through special resolution which may be passed at the general meeting or through postal ballot. All Related Parties shall abstain from voting on such resolutions or such voting shall not be considered.

Proposal for entering into Material Related Party Transaction shall be placed before Audit Committee with relevant details and after the approval from the Audit Committee and the Board, such proposal shall be referred for approval of the shareholders through special resolution.

## 6. PRIOR APPROVAL OF THE AUDIT COMMITTEE

### 6.1 Approval by Audit Committee

Proposal of entering into Transactions with Related Parties shall be placed before the Audit Committee with relevant details for prior approval. The Audit Committee shall consider, discuss and review all relevant aspects, justification, details or reports presented by the management. The Audit Committee may approve or ask for further detail, clarification or reject the proposal. In case of rejection, the Audit Committee shall give reasons and better alternatives.

While considering the Related Party Transactions, the Audit Committee shall deliberate, inter alia, on the following factors.

- a) Name and profile of the Related Party, nature of relationship and degree of conflict of interest.
- b) Nature of Transaction and material terms including the value or consideration involved.
- c) Manner of determining the pricing to ascertain whether the same is on arm's length or justification for entering into Transaction.
- d) Whether the Transaction is in ordinary or normal course of business or to meet specific business requirement.
- e) Whether the terms of the Related Party Transaction are fair and on arms' length basis to the JMC and would apply on the same basis if the transaction did not involve a Related Party;
- f) If the Transaction would not on arms' length basis or it is not definite, what is the justification, rational, other competitive advantage, long to medium term business relations and specific business requirement of the JMC for entering into the Transaction.
- g) Whether there are any compelling business reasons for the JMC to enter into the Related Party Transaction and the nature of alternative transactions.
- h) Whether the Related Party Transaction would affect the independence of any independent director.
- i) Whether the Material Transaction would affect to reputation of the JMC from perspective of public and institutional shareholders. If there is any

such possibility, whether it is advisable to obtain expert opinion or valuation.

- j) Business or commercial rationale for entering into such transaction.
- k) Other details, valuation and aspects as the Audit Committee may deem relevant.
- l) Details as may be necessary to review as per the provision of the Listing Agreements or statutory provisions.

## 6.2 **Omnibus approval by Audit Committee**

Audit Committee may grant omnibus approval in respect of Related Party Transactions on following broad criteria.

- a) Transactions should be repetitive in nature.
- b) The Audit Committee shall satisfy itself the need for such omnibus approval and that such approval is in the interest of the JMC.
- c) Such Omnibus Approval shall specify the following.
  - (i) name of the Related Party, nature, period and amount of the Transaction.
  - (ii) indicative base price, formula for variation in the price, if any.
  - (iii) such other conditions as the Audit Committee may prescribe.

In case where the need for Related Party Transaction cannot be foreseen and aforesaid details are not available, Audit Committee may grant Omnibus Approval for such transactions subject to their value not exceeding Rs.1 crore per Transaction.

Audit Committee shall review on a quarterly basis the details of Related Party Transactions entered into by the JMC pursuant to each of the Omnibus Approval given. Such omnibus approvals shall be valid for a period not exceeding one year and shall require fresh approvals after the expiry of one year.

## 6.3 **Review of transactions with Related Party**

If the Committee thinks fit, it may prescribe the types of other transactions with Related Parties, even if not strictly covered under this Policy, to be placed before Audit Committee periodically for its review.

## **7. REVIEW / APPROVAL BY THE BOARD**

Related Party Transactions shall be referred to the Board as mentioned below.

- a) Upon approval to the Material Transactions by the Audit Committee, same shall be referred to the Board for its approval.
- b) If the Committee determines that the Transaction is not in the ordinary course of business and not at the arm's length price, such Transaction shall be placed before the Board for review and approval.
- c) If the Committee determines that the Transaction should be brought before the Board for information, review or approval.
- d) When approval / review by the Board is mandatory under applicable laws in relation to transactions or matter relating to the Related Parties.
- e) If the Board elect to review Transactions or types of Transactions as the Board may determine.

## **8. APPROVAL OF SHAREHOLDERS**

In following cases, Related Party Transactions shall be proposed to the shareholders of the JMC for their approval by passing special resolution.

- a) Material Transactions, as per provisions referred in this Policy.
- b) When approval from the shareholders is mandatory as per applicable provision of the Act or applicable laws, in relation to transactions or matter relating to the Related Parties.
- c) If the Committee or the Board voluntarily opt to propose the Related Party Transactions or matter relating thereto, to the shareholders of the JMC for their approval.

Shareholders who are interested or Related Party in context of such resolution being passed, is not entitled to vote. Provisions of the Listing Agreement and the Act shall be prevailed and followed, as applicable in relation to the transaction.

## **9. INTERESTED DIRECTOR SHALL NOT PARTICIPATE AND VOTE**

Director, who has an interest in the Transaction being discussed and approved, will recuse himself and abstain from discussion and voting on the approval of



the Related Party Transaction. However if asked by the Committee or the Board, such director may provide explanation and clarification about his interest and the Transaction. Applicable provisions of the Act shall be followed in this respect.

## **10. PROCEDURE TO REGULATE AND MONITOR RPT**

### **10.1 Disclosure and identification of Related Parties**

Every Director shall disclose the directorship, membership, partnership, concern, interest, name of entities, persons, associations, relatives etc which would be regarded as Related Parties and required as per the Act and as may be necessary to track and monitor compliance relating to Related Party Transactions as per the this Policy and as per the Act. KMP shall disclose names of their relatives and other details as may be necessary under the Act.

Company Secretary shall prepare a comprehensive List of Related Parties based on the above disclosures and information sourced by him. Such list shall be updated periodically and circulated to person in charge of accounts, finance, taxation and other functionaries in consultation with the CFO.

Senior Management shall make disclosures to the Board relating to all material financial and commercial transactions, where they have interest or may have a potential conflict with the interest of the JMC at large.

### **10.2 Details of proposed RPT to put before Audit Committee / the Board**

Whenever there is any proposal or necessity for entering into Transaction or any other contract or arrangement with Related Party, person in charge of accounts, taxation, finance, person entrusted with authority to approve or enter into transaction or such other person as directed by the CFO, shall inform to Company Secretary and CFO and provide necessary detail in format as provided by the Company Secretary and other details as may be prescribed in consultation with the CFO. Aforesaid proposal shall be prompted well in advance and details shall be provided through email or in writing well before next Audit Committee meeting.

Proposal for entering into Transaction with Related parties shall be itemized in the agenda and details shall be placed before the Audit Committee for its approval or doing needful as per this Policy.

All the members of the Senior Management and officer of the JMC shall pay sufficient attention and ensure adequate disclosures and compliance with this

Policy and provisions of the Act, Listing Agreements and applicable statutory provisions.

### **10.3 Reporting and disclosure of Related Party Transaction**

After approval to the Related Party Transactions by the Audit Committee, Board or shareholders, the person in charge of Accounts or person identified by the CFO, shall maintain detail, terms, payments etc about such Transactions and provide the same whenever asked by the CFO or by Company Secretary, to ensure compliance of this Policy and update records.

Disclosure of Related Party Transactions, whether covered in this Policy or not, shall be made in Board's report, financial statement or in other documents, as per requirement of the Act, Listing Agreement and applicable law.

## **11. EXCEPTION**

Provisions of this Policy relating to review and approval shall not be applicable in following cases.

- a) Transactions entered into between the JMC and its wholly owned subsidiaries whose accounts are consolidated and placed before the shareholders at the general meeting for approval
- b) Payment of remuneration to Directors and KMP in connection with their duties to the Company.
- c) When Related Party's interest arises solely from ownership of securities issued by the JMC and all holders of such securities receive the same or pro rata benefits.

## **12. RPT PROCESS**

Audit Committee may, when it deems necessary, determine the RPT Process prescribing the procedures, details, system and manners to be followed in relation to the compliance with this Policy and to comply provisions of the Act and applicable law.

## **13. RPT UNDER THE COMPANIES ACT 2013**

This Policy is framed keeping in view the compliance relating to the RPT under the Listing Agreements. Considering different set of provisions of RPT under the Act and other applicable law, same shall be complied as per the relevant

provisions as may be amended and applicable to the Company and transactions, from time to time.

Procedural and other provisions of this Policy shall be followed in relation to compliance with RPT related provisions of the Act, to the extent relevant and useful.

#### **14. RPT NOT APPROVED UNDER THE POLICY**

If any Related Party Transaction is entered into oversight without being approved under this Policy, the Audit Committee shall review and evaluate such Transaction and may decide such actions as it may consider appropriate including ratification, revision or termination.

#### **15. POLICY FOR DETERMINING 'MATERIAL' SUBSIDIARIES**

Subsidiary company of the JMC shall be considered as material if the investment of the JMC in the subsidiary exceeds 20% of its consolidated net worth as per the audited balance sheet of the previous financial year or if the subsidiary has generated 20% of the consolidated income of the JMC during the previous financial year. Provisions of Listing Agreements in this respect shall prevail.

The Company shall comply with the provisions of the Listing Agreements for the time being in force and as applicable to the Company from time to time and accordingly shall obtain approval of shareholders of the Company by proposing appropriate resolution.

#### **16. CONFIDENTIALITY**

Directors, Key Managerial Personnel (KMP), senior management, employees, associates and other persons shall always keep confidential the terms of this Policy, authorization, records, reports, discussion, communications, matters, details etc relating to Related Parties, Related Party Transactions and matter relating thereto, and shall not share or convey the same, directly or indirectly, with any employee, department or person, except to the extent necessary in performance of the office duties or except with approval of KMP or Director.

#### **17. CLARIFICATION AND REVIEW OF THE POLICY**

As per instruction and in consultation with the Audit Committee, KMP may issue clarification and procedural alteration for effective and smooth implementation of the Policy.

In case of any further mandatory requirement or amendment in the Listing Agreements, direction or clarification, provision of this Policy shall be read and implemented in context of such amended or clarified positions.

**18. AMENDMENTS IN THE POLICY**

This Policy may be reviewed, amended or substituted by the Committee as it think fit.

The Committee may waive procedural requirement of this Policy, if the circumstances warrant.

This Policy approved by Audit Committee and Board in its respective meeting.